

Miscellaneous Financial Items

- ➔ All Checks must be:
 - * Signed
 - * Correct amount
 - * Correct date
- ➔ Multiple filings should have single checks. A check for the wrong amount could negate all the petitions.
- ➔ Front counter checks out at 4:15 each day. Please try to get all filings in before that.
- ➔ Please do not give us large bills for small transactions, our change making fund is limited.
- ➔ The Rochester office does not give change.
- ➔ No foreign money accepted, including Canadian money.
- ➔ Please check your receipt and change before leaving the window. All transactions are final and no refunds are issued.
- ➔ There is a \$25.00 fee for a check being returned for non sufficient funds
- ➔ If a procedure is dismissed or filed in error, no refund is issued.
- ➔ Reopening fees are due upon the filing of the motion.